

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD EMERGENCY MEETING
Tuesday, February 16, 2021
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Jonathan Vanderhoof, Mark Legere, and Paul White Participating Remotely: Brianne Lavallee, Tiffany Cloutier-Cabral, Jim Kofalt, Charlie Post, Carol LeBlanc, and Alex LoVerme*

Superintendent Bryan Lane, Business Administrator Rob Mullin, Principals Peter Weaver and Bob LaRoche, Director of Student Support Services Ned Pratt, Technology Director Mark Kline, and Clerk Kristina Fowler

At 6:35PM the Superintendent advised those participating remotely and those present that we will switch to the emergency meeting link which was provided and posted in several places including the agenda.

I. CALL TO ORDER

Vice Chairman Vanderhoof called the meeting to order at 6:45pm.

II. 6:45PM EMERGENCY MEETING

Due to no quorum the Board the meeting was moved into emergency meeting session.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. ADJUSTMENTS TO THE AGENDA

Superintendent reported the Short-term Strategic Planning Committee has a proposal regarding afterschool tutoring.

*A MOTION was made by Mr. White and SECONDED by Ms. LeBlanc to accept the adjustment to the agenda.
Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.*

V. PUBLIC COMMENTS

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.
There was no public comment to report.

VI. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent gave an overview of his report. There have been two additional cases of COVID; one staff, one student. Contact tracing was completed and the Department Health has been informed. He thanked Principal Weaver, Ms. Edmunds, and Ms. Bertoncini for working on Sunday to make sure we keep everyone safe. He spoke regarding recertification for teachers; there are 2 that have not completed their hours, all others have been recommended to be recertified. He has provided the information to the DOE and staff will complete the process on their end. He will work with the Principal getting the last 2 to complete their hours. He noted Mr. Mullin will report on additional ESSER funds in the excess of \$300,000. They are looking at larger things to fund with the new round of funding such as changes to the facility ventilation. Mr. Mullin has reached out to administration to ask them to come up with projects or ideas (within the parameters) for what the funds can be used for. He has received all the curriculum materials and continues to go through it. He will get it out to the Board. It will be posted on the website so the public can see where we are and what we are doing. A plan can be created so the curriculum coordinator will have something to move forward with as the Board requested. He noted the Wilton Town Clerk has asked for a little bit help to reach out to see if there is interest from those over 17 years old (Wilton resident) to volunteer and help count ballots. He reached out to Mr. Boland at the Lyndeborough Town Hall; they do not need any volunteers. If anyone is interested in helping out Wilton, they should contact the Town Clerk. He reported that we did find out this week that Wilton has decided to move their annual meeting from March to June therefor we will not need to set up the gym for

March 11. Pending weather, they will use the flats at FRES; other than use of the restrooms we shouldn't have an issue. The town elections on March 9 are still scheduled at WLC; students at WLC will be remote. In working with the Superintendent Search Committee he sent out some surveys for review to potentially reach out to the public and staff to get some feedback on what they are looking for in a Superintendent. He spoke of cancelling school today; reports were showing 5-7 inches and the road agendas said they would not be ready for school. Friday, reports are that it will snow for a long period of time but he is unclear what it will look like yet; he will speak to the road agents at 5AM to see what we will do. A question was raised that some other districts have switched to remote vs. cancelling school; is this something he has thought about doing if we get too far along. Superintendent reports right now our last day is June 10 and if we add another day it is not a big thing. We have some flexibility but if we need more days we may need to plan differently and do some remote things. He notes WMUR now has an option to list if you move to remote learning. If we go beyond that 5th day, (one more snow day) we will need to look at other options. It was noted the additional ESSER funds is a lot, \$300,000 and some other districts are looking at UV sanitizing, staff laptops or additional Chromebooks. We could also upgrade some of older units to support video a little better. Superintendent voiced we would need to show the hardware is not sufficient; we need to be extremely careful. We are also looking at cleaning the ducts in the buildings; cost is unknown. The other thing we may look at is there is no air movement in the upper foyer in the MS wing to the science area and it can get pretty warm up there. Mr. Erb is looking at creating an exhaust system to pull the air and increase our circulation throughout. A question was raised, what about other technology in the classrooms; things to support the technology such as SMART boards, wider angle webcams etc. Superintendent responded we could work with Mr. Kline on that. The Principals are asking staff what the needs are; we need to find productive ways to use the funds. Mr. Mullin did reach out to administration and we will report back. Superintendent confirms we do not need to share this round of funding with the private schools. Mr. Post asked for a copy of the grant and the parameters of use be sent to the Board. Mr. Mullin will send this out. He confirms we have to first apply and then spend the funds; it continues through 2023. Mr. Mullin will have additional information on it.

Mr. Mullin voiced we are putting together a priority list from each department; we want to be sure everyone gets a piece of this. Funds will be available until September 2023. Part of the plan is to hold back a certain portion to take care of anything that may be unexpected. We cannot include anything that has been budgeted in the current FY. We need to make sure we are not breaking the spirit of intent of the funds nor the written regulations of it. We will be open to an audit from the use of the funds and he doesn't want there to be any question in the integrity of the funds. He was asked to clarify whatever we spend must be over and above what is budgeted, Mr. Mullin agrees. An example was used, if we budgeted to spend \$10,000 on "widgets" and we spend \$15,000; that overage can be part of the ESSER funds. Mr. Mullin agrees.

ii. Director of Student Support Services Report

Mr. Pratt provided an overview of his report which includes an update on current staffing patterns. He notes he did not list the prior year's numbers in the report for comparison; he will send an updated one. He reports having 42 district positions, same as last year. There is some movement in some areas but basically the positions are the same. Contracted service providers increased a little which is in line with some additional services the students required. We are looking at next year's numbers in terms of IEP's. We have 111 students, 18 RISE students and 14 ABA therapists. He pointed out we do have more students than ABA therapists as are a number of students that do not require full time ABA services. He included a table showing the student to teacher ratio with last year's numbers included. There is fluctuation in student needs, LCS went down and FRES increased; it is a fluid number every year. He also included a table showing student, teacher and paraprofessional ratios. It does reflect the needs of the students. He voiced appreciation for the Boards support, the towns people, the Budget Committee, and Superintendent who work collaboratively with the staff members. He notes we will continue with that great teamwork across the board and across all schools. They are all looking forward to when we can be all together all the time with no worries of COVID.

iii. Director of Technology's Report

Mr. Kline reported we filed the initial eRate; he has been in a number of discussions with vendors to give them more details on what we need and asked for recommendations in some cases. Bids should be forthcoming. At WLC there was an issue with a switch; it needed to be restarted on several Monday mornings. The third time it happened it was replaced with a new one. There was an issue with the PA system; the speakers in the hallway were not working but they were in the classrooms. He confirms it had nothing to do with the phone system. A technician came in and did some repairs and fixed the issue but there is still a little "raspy tone"; they think a line conditioner will be helpful in that area. Over the past month we encountered quite a few failures in the Chromebooks. This was likely caused from components on the motherboards failing. Due to this we were unable to meet the needs of students and 50 additional

units were ordered. This will give us a couple dozen spares. The new ones will be given to the 6th grade and that should be completed this week.

b. Letters/Information

i. Enrollment

Superintendent reported the district total is 590; a drop of 4 students. We have fluctuated between 590-595 since the beginning of the year. It is not one grade in particular and no real understanding of why this is; it is not due to remote learning or home school. It is from people moving in and out of the district. A question was raised if we ever reach out to people who leave and ask for the reason. Superintendent responds we have never solicited that information but if the Board directs us to we can. We do get a release to transfer their files. Mr. Vanderhoof voiced he would be interested to know why they are leaving especially if they are living in town. Superintendent responds he can find that out for him.

ii. Audit-Year End June 30, 2020

Superintendent reviewed the audit is provided annually and is for information purposes. A couple small things were found around the student activities accounts; he has sent out inquires to the buildings to determine how we can change our practice moving forward. A question was raised regarding the payroll procedure section. It says there was no review or approval occurring; isn't that what is happening when the manifests are reviewed by the Board and signed. Mr. Mullin responded that he had a discussion with the auditors about this. They do recognize the members who are coming in and signing the manifests. The other comment was the Treasurer was not coming in to sign it. He reports, the challenges we have especially during COVID, are that we have to pay our employees on time. The treasurer works full time and is not necessarily available to review payroll or accounts payable. He wants her to come in to review it after the fact. Last year that was not happening but this year he is having her review them after the fact. A question was raised regarding the technology policies and it was believed that Mr. Kline's predecessor spoke about HB1612 and we were making the changes; did this not happen. Superintendent responded, it is his understanding that we took care of that; he will look into it with the auditors and will follow up. The technology audit that we went through specifically noted those pieces; he will get back to the Board with more information. It was suggested that the Board needs to review the financial audit and come up with a list of follow up items to make sure they are addressing all the points that were raised by the auditors. Clearly the overall findings were good but there are things the Board is responsible for such as reviewing and updating policies. A question was raised regarding the section on adjusting and segregating duties of journal entries. Mr. Mullin was asked to clarify what this is. Mr. Mullin spoke that adjusting journal entries can be when he or a staff person find errors. They do an adjustment to correct it and as you see in the audit, they asked for some to be done and those were completed. They were looking at it and were only seeing one signature. Since he has been here, he has had dual signatures on all corrections before he even saw it in an audit. He wants to have a second set of eyes seeing it in his department. A question was raised regarding the section on management representation; it is assumed to be a checklist or something someone in administration signs off on. It was asked that this be shared with the Board. Mr. Mullin spoke that the business administrator is asked if they want to fill out a survey and he chose not to do that because the audit was during a time he was not here. The auditors recommended he do that and assuming he is here for the next audit he would respond to it next year. A question was raised regarding the section relating to encumbrances; are they referring to legally binding encumbrances or issuing purchase orders, what specifically are they asking. Mr. Mullin spoke that anytime a blanket purchase order is made during the course of the year we encumber the funds to reserve them. We also do a journal entry encumbering salaries. The auditors are asking when you do this to create a report and present that to the School Board so you have the ability to review and approve those. It was noted, as a School Board, they need to come up with a list of things that needs to be done and put into place; this should be one of them. The Board should have visibility as these happen. A question was raised regarding adjustments reserved for encumbrances. It appears it is a liability based on some of the encumbrances. Mr. Mullin responded he would have to get back to the Board regarding this. Mr. Kofalt noted it would be helpful to know if at the end of the year we are on the hook for certain expenditures; it is assumed this would come out of the unexpended fund balance. Mr. Kofalt would like to follow up on this and will speak to the Chairman and suggest we have a checklist of what we as a Board need to do to make sure we are ticking the boxes. Mr. Mullin voiced that a couple of months ago he requested once the budget has been completed that the policy subcommittee reconvene and review the financial policies and any others the Board can review. He notes, we can always write a new policy after discussing how we would like to handle it. It was an item the auditors brought up that we should review the policies on a regular basis and he has always done this as a school committee member in his town. He looks forward to working with the school committee on this in the near future.

VII. FY 2020-2021 YTD Reports

Superintendent reported the monthly YTD reports are provided, he is reviewing these with Mr. Mullin as a whole and will communicate with the building Principals and make sure we have a firm grip on the fund balance for the end of the school year. A question was raised looking at the YTD revenue summary and the revenue spreadsheet under transfer to capital reserve it is showing a remaining balance of \$25,000; have we not transferred the encumbered amount. Mr. Mullin responded the \$82,450 is the funds we requested to cover the WLC roof repairs at the last meeting. They are encumbered because when the Board approved the use of the funds we cut the check and paid them so they are encumbered. It is money to be received. Once we receive it from the capital reserve account that will go in and satisfy the encumbrance and balance out to the \$250,000. A question was raised regarding business office services being about \$15,000 over budget; what is driving the expenses. Mr. Mullin responded since the beginning of this year we contracted with a company (MRI) who contracts consultants to work with new business administrators to help them get up and running, to ensure everything is in order for them as they are learning their job properly specifically helping with reports to the DRA. He has a gentleman coming in on a part-time basis; it was never budgeted as it was not foreseen.

VIII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Lavallee and SECONDED by Mr. Legere to approve the minutes of January 28, 2021 as written.

Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.

A MOTION was made by Ms. Lavallee and SECONDED by Mr. Legere to approve the minutes of February 2, 2021 as written.

Voting: via roll call vote, seven ayes; one abstention from Mr. White, no vote heard from Chairman LoVerme, motion carried.

b. Warrant Articles

Superintendent reviewed he will work on the draft of the script. Members need to determine who will speak to which article.

Warrant Article 5-Teacher CBA-Chairman LoVerme volunteered to speak to this.

Warrant Article 6-Support Staff CBA-Mr. Post volunteered to speak to this.

Warrant Article 7-Building/Equipment & Roadway Capital Reserve-Mr. Vanderhoof volunteered to speak to this.

Warrant Article 8-SPED Capital Reserve-Mr. Vanderhoof volunteered to speak to this.

• SHORT-TERM STRATEGIC PLANNING COMMITTEE PROPOSAL

Mr. White reported the committee got together and discussed where the grades are and going forward, what are the needs. They identified that remote and in-school learners are struggling to keep up. They would like to set up a small group for 1:1 tutoring. Tutoring at WLC would include afterschool 2 hours per day for 4 days a week with 2 staff (2 days of English/social studies, 2 days of math/science) at a cost of \$4,608 for a total of 9 weeks. At FRES 2 hours of tutoring for 4 days a week, 2 staff (reading, writing and math) at a cost of \$4,608 for a total of 9 weeks. LCS will have 1 hour of tutoring, 4 days a week with 1 teacher (literacy and numeracy) at a cost of \$1,161 for a total of 9 weeks. Total cost for all tutoring at all schools is \$10,377. Positions will be stipend positions and this would fall under COVID related expenses therefore having no impact on finances. As a committee, they agreed this is needed and felt it would be the most effective way to impact students. Some students who are not attending in person may be comfortable coming in with a smaller group. It was confirmed transportation would not be provided by the district, parents would need to provide this. If it is determined there is not a need for all of this, it will be cut back but is a good starting point. If it is determined more is needed, they will return with their findings. Administration would make a list of the students and would reach out to parents; they will work through any issues they may have. A question was raised regarding the W.I.N. (What I Need) program. Mr. White explained it is an individual program, teachers "hone in" on what the students need; it may not be additional services but those who need "a little bump". These services are not readily available in the remote setting. Superintendent added, students who are remote would have trouble accessing the program due to scheduling issues and this would be an added opportunity if there was interest for them to come in. A question was raised if there is a sense if parents are willing to bring students in after hours. Principal Weaver voiced that in general they are but they have not spoken to the parents of the students they want to target; they would like them to come into this small setting and online if necessary to recover some of the competencies and credits. Superintendent notes the 9 weeks would bring us to the end of the quarter and if we need

to extend it we will have a better knowledge of the ESSER funds and come back to the Board if needed. After a few weeks we should know how many will take advantage of this. It was noted that the decision was made to not hire a RTI coordinator at FRES; that position was used for a remote teacher. This program would really help to assist the kids at FRES as it has not been as solid as it has been in the past 2 years. A question was raised if it is known about how many students need help. Principal Weaver responded they have 36 remote students that have 1 or more F's. These are the students they will target starting with the remote learners and then with in-school learners. There are 48 in-school learners who have 1 or more F's. Principal LaRoche spoke that at FRES, more research will need to be done. Teachers are kind enough to gauge the students and they have a total of 16 that in their mind would benefit from additional services. He added, we want to separate who would want to come and that would be their next step, to reach out if it is approved. A question was raised regarding the hybrid model and when the program was pulled back, are there some of those students in the program. Superintendent responded that the majority have come back into school with some going remote. Principal Weaver spoke that there is a lot of catching up to do, they also have to keep up with the current learning. A question was raised if there are any funds left over from the previous ESSER funds. Mr. Mullin confirmed there is about \$25,000 left. A question was raised if there is concern about allowing students to do this remotely, will we run into the same issues they are having now. Mr. White spoke that they are hoping to get the students to come in for face to face instruction and remote is the last resort. A question was raised if all students took the STAR 360 testing and is there data we are using to pinpoint areas they are struggling with; will this be available to teachers. Superintendent responded any data we can have, makes sense to use it. A question was raised how will we track the effectiveness. Mr. White responded by the grades; if they are able to bring up their grade and if the quality and quantity of work improves. A question was raised if the F's they are receiving is due to quality or lack of work; what is the underlying issue. Principal Weaver spoke that the issue they are struggling with at the HS is students not logging on consistently or they log on but do not participate and are not submitting work. It is very inconsistent. It is a challenge when students are away from them. Our families have to work and there is not always an adult to hold them accountable. There may be some students who are not worried about their health; it is that this is easier and there is no accountability. There are some students who struggle with the amount of work. This would be a bridge to try to get students to a place to have some hope and earn the credits; they need to move in the right direction. Mr. Vanderhoof notes that he does like the proposal for students struggling with the work and understanding it and being able to get that bump they need but as far as the other students who are not doing the work, it seems more like a babysitting effort rather than a tutoring effort. Superintendent responded that one of the things that can happen is that they lack the basic skills; if we can target that, it may be the jump start to get them to where they need to be. Ms. Lavalley added that one of the things she has seen with remote learning is that it is not always a lack of effort but that you cannot always see the work written out; there may be a lot of steps and it is hard to see where the student is making a misstep especially if the teacher is teaching the entire class. When you have the ability to sit with the student and help them through the difficulties they may not be as frustrated, not shut down or not try. Students may have the ability but are struggling to meet the demand at their grade level. She has seen some remote students who are getting D's last quarter and had more 1:1 attention at home and have brought up their grades. Principal Weaver expressed there is a group of students who want to learn and are struggling and want to get back and be with friends. There is a group that Ms. Edmunds has worked with and struggled with because of the lack of accountability. He believes these numbers are big for a such a small HS and there is a need to try some different things to get them back into the system.

*A MOTION was made by Mr. White and SECONDED by Mr. Post to approve starting an afterschool tutoring program at a total cost of \$10,377 for 9 weeks, funded through the ESSER funds. **

It was noted the committee will track this and report back in 4 weeks. A question was raised regarding the wording of the motion and how do we know we will have the funds. Superintendent responded we have \$25,000 left and can fund it through ESSER.

**Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.*

IX. DISTRICT MEETING DISCUSSION

Superintendent expressed he wants to be clear on the mechanics of the district meeting. Chairs can be set up to social distance in the cafeteria and the gym. The gym would hold 140-150 seats and the cafeteria about 80. Sound will be projected in both rooms. Both rooms would be able to make comment through mics specific to that room with the moderator managing that. We will have assistant moderators in both rooms and we are working on that. He spoke regarding ballot votes and that we will have people in each room move out of the rooms into the hallway to vote and come back to the same room and same seat. There will be separate bathrooms for those who are masked and those

who are not. He will be working next week to ensure the sound system will work. We will also be able to have a remote option to listen but residents would have to come into the building to vote; he is not sure if the Board wants to do this or not. A question was raised if we did have a remote option how would the voting work for that; how do we spread out the time for them to drive here and vote. It will delay the process quite a bit. Superintendent responded it is up to the Board. He assumes there will be a secret ballot vote. He adds, once you leave the building you can't take your voter card with you. He reiterates it is up to the Board; if it is not something they want to do it will make set up a little easier. Mr. White noted it would be hard for both he and his wife to attend and what sort of situation would it create if she watched at home and wanted to vote. A question was raised if we do that, how long would we hold for voting. Superintendent responded there could be a time determined from a certain time to a certain time for people could come in to vote. It was expressed that the meeting is often long and people complain having to come in on a Saturday. In terms of voting, if we had to wait for someone to come in, it is unfair for the people who came out; it is similar to if you came late. Superintendent questioned if the Board wants the ability for residents to listen or not. Ms. Lavallee thinks we should have it; maybe they would sit in their car and if they feel it is going in a direction they don't want, they can come in. A question was raised if there is a time limit for the ballot. Superintendent responded if the Supervisor of the Checklist says you are a resident and registered you can come in. It is the Superintendent's understanding that you cannot leave and come back because you have to turn in your voter card. It was expressed that if someone came in to vote, they would be able to vote for one paper ballot unless they stayed at the meeting. It was noted that anyone can attend the meeting but only residents can vote; Superintendent agreed with this. Discussion was had regarding voting which included not being in favor of "holding" the vote as it could end up being a fairly long day and it would have to be done equally for all warrant articles, support was expressed for running the meeting as set up and vote as normally done it is sufficient and adequate. If something doesn't work, we may have to rework that between now and then. It was expressed that some consistent resident feedback has been that they want to know exactly what the logistics are ahead of time. It was suggested to be very clear, put it in writing, and use all available resources to get it out to all community members. Superintendent spoke that his goal is to create a document for the Board to review; members can comment back to the Chair. It would be put on the website, sent to all parents and a notice to the newspaper. He would request any town organization that may have Facebook accounts etc. would post it as well. A question was raised if it is really the Board's decision or is it the Moderators. Superintendent responded that the Moderator is an employee of the school district; he has to follow the rules of the law and how it is run and perceived. He does the work for the Board and if the Board requests to have a voting period he announces the voting period and if the Board does not request this, he does not announce one. Mr. Kofalt expressed he wished Mr. Holland, Moderator was present to hear his thoughts on it.

X. COMMITTEE REPORTS

i. Budget Liaison

There was nothing to report as the committee has not met.

ii. Superintendent Search Committee

Mr. Post reported he has had some trouble scheduling a meeting and is looking forward to meet next Monday at 6pm although he has not reached out to the group yet. The Superintendent had put forth a survey which needs to be approved once the group is together. There are 7 applicants; he is hoping to get a couple more from some other possible candidates and go from there. The deadline to apply is February 21. Things will move quickly once they look at the candidates and get community input. They are reaching out to Lyndeborough government officials and Ms. Cloutier-Cabral will reach out to those in Wilton to see what their thoughts are on the collaboration piece of it. A question was raised if none of the candidates fit our needs, has there been discussion about an interim superintendent for a year and what would change there. Mr. Post spoke that would be plan B. They had talked about a one year interim or finding a longer term solution; that can be added to their agenda. Several candidates have applied from out of state. He can also reach out to some other potential applicants who may be interested in applying. It was clarified the question was more relating to advertising; current deadline to apply is February 21. It was clarified this would be for a back-up plan; Mr. Post agrees it is a good idea and think about this. Chairman LoVerme expressed he would not advocate for sending an ad out until the applications have been reviewed. Superintendent added if the pool is sufficient then we will wait on that and if not the committee could look at advertising for an interim.

iii. Short-term Strategic Planning Committee

Mr. White spoke that everyone received a copy of his report. It included the need for the tutoring program and the proposal was discussed earlier and voted on. The program request was due to a number of students falling behind. He noted the kindergarten teacher expressed they were working beyond their time and needed some help. Superintendent had determined the cost and funding source for the tutoring program. This program was big on their list and the committee will move forward to the next thing on the list that is of concern. A question was raised how the Board feels regarding the committee discussing the upcoming summer school program in regard to if there is additional

intervention needed for students returning in the fall. It was expressed it would be a good discussion, but may be looking at the same pool of students. It may be worth discussing if it is worth running a remote one or just having it in person. We will have to see how some of the kids do the rest of the year; it is something we should have in the back of our minds if we need to discuss this down the road. A question was raised if 60% of the students who need help are remote and showed no signs of needing help in the prior years, is it because of the effectiveness of remote; will more remote learning help the students or are we just spending money. Superintendent clarified that the idea of having it be remote was not discussed; it was not the intent. Superintendent confirmed there is no funded program for summer school at WLC. The Board approved specific funding last year; it is not budgeted at this time. If there was a need and we could show to have the need, we could use ESSER funds if available.

iv. Negotiations

Superintendent reviewed there is nothing to report, the warrants are moving forward and the Memorandum of Agreement's have been approved the by the Associations. A question was raised regarding the presentations and if that will be done via email. Superintendent responded there is a Board meeting prior to the district meeting and if the presentation is part of the agenda the Board has the ability to comment. It was noted it would be great to hear the teachers discuss their presentation; they have the opportunity to hear the Board's at a public meeting. Superintendent noted as a public entity, you have to have that level of transparency.

XI. RESIGNATIONS / APPOINTMENTS / LEAVES

a. Resignation-Amy Glover, ABA Therapist

Superintendent reviewed the resignation; the position has been filled with a person of equal salary.

XII. PUBLIC COMMENTS

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Melodie Jones asked if there is handicap accessibility outside the gym and will caregiver seats be set up. Superintendent responded yes.

XIII. SCHOOL BOARD MEMBER COMMENTS

Mr. White voiced appreciation for the Board listening to the proposal tonight; there were good questions and answers. He hopes the momentum will continue.

Ms. Cloutier-Cabral voiced appreciation to the district for approving the tutor program. She notes, we don't know what everyone is going through but we know everyone is going through uncharted waters. She thanked everyone.

Ms. Lavallee commented it was great to hear the support for the tutor proposal and that we are on the same page. She voiced appreciation for the members and staff that attended.

Ms. LeBlanc commented it was a great proposal and thanked the Short-term Strategic Planning Committee; she thanked them for the work they did.

Mr. Kofalt echoes the comments made and thanked the committee for putting it together, good job.

XIV. UNSEAL NONPUBLIC MINUTES

A MOTION was made to unseal the non-public session minutes of February 2, 2021 by Mr. Legere and SECONDED by Mr. White.

Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.

XV. NON-PUBLIC SESSION RSA 91-A: 3 II (C)

A MOTION was made by Mr. Legere and SECONDED by Mr. White to enter Non-Public Session to review nonpublic minutes RSA 91-A: 3 II (C) at 8:29pm.

Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:37pm.

395 *A MOTION was made to re-seal the non-public session minutes of February 2, 2021 by Mr. Legere and SECONDED*
396 *by Mr. White.*
397 *Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.*

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399 **XVI. ADJOURNMENT**

400 *A MOTION was made by Mr. Legere and SECONDED by Mr. White to adjourn the Board meeting at 8:37pm.*
401 *Voting: via roll call vote, all ayes; no vote heard from Chairman LoVerme, motion carried.*

402

403 *Respectfully submitted,*

404 *Kristina Fowler*

405